

# **Northwoods Cooperative Weed Management Area Bylaws**

Adopted March 12, 2020

## **Mission**

Working together to protect northern Wisconsin from invasive species.\*

\*The geographical area of the Northwoods Cooperative Weed Management Area (NCWMA) is defined as the lands and waters within the geopolitical boundaries of Ashland, Bayfield, Douglas, and Iron counties which includes the reservations of the Bad River Band of the Lake Superior Chippewa, the Red Cliff Band of Lake Superior Chippewa, and a portion of the reservation of the Lac du Flambeau Band of Lake Superior Chippewa that is situated within Iron County.

## **Partners**

Representatives of the interested parties that signed the Memorandum of Understanding (MOU).

## **Informal Participants**

Agencies, governmental or non-governmental organizations, businesses or individuals interested in furthering the mission of the NCWMA in accordance with the MOU.

## **Fiscal Agent**

The Bayfield County Land and Water Conservation Department is the fiscal agent for the NCWMA. The fiscal agent supervises the coordinator with guidance from the steering committee.

## **Steering Committee**

The steering committee assists in managing the coordinator's workload, helps to find volunteers, assists with grant writing and fund development, establishes priorities, and develops and approves of the strategic plan and the annual work plan.

Any partner (MOU signatory representative or their designee) will be qualified to serve on the steering committee. The steering committee shall represent the interests of all partners and shall strive to have a representative from each major landowner. Only one representative per MOU signatory shall be able to vote and serve on the steering committee. For voting to occur, at least half of the MOU representatives must be present. A majority vote in favor will pass any measures in which a vote is required or requested. The steering committee will meet at a minimum of bi-annually. One meeting should be scheduled in the first quarter of the calendar year (to plan for the upcoming year), and the other meeting should be scheduled in the last quarter (to review the year). The annual work plan will be approved during the meeting held in the first quarter of the calendar year. Additional meetings will be scheduled as needed. Steering committee members should strive to attend the NCWMA quarterly meetings as well as steering committee meetings.

## **Coordinator**

The coordinator will be responsible for coordinating and hosting events, NCWMA meetings, and steering committee meetings. The coordinator will also provide invasive species education, seek funding, manage grants, supervise interns and volunteers, maintain the NCWMA website, share information among partners and informal participants, manage records and data, and produce a semi-annual newsletter (see full job description).

**Meetings**

NCWMA meetings shall be open to the public and held quarterly. Meetings may be re-scheduled or cancelled as needed. Special meetings may be called at any time by the coordinator. Meeting times and dates will be publicly posted.

**Amendments to Bylaws**

Amendments to the bylaws may be made by a majority vote of the steering committee (with at least two-thirds of the MOU partners represented).

The first NCWMA Bylaws were adopted by the steering committee on 4-16-13.

Amendments to these bylaws were adopted by the steering committee on 3-12-2020.