

## NCWMA 2019 Operating Plan

Goal	Task and Location	Details and Contacts	Dates
<b>Administration</b>	Memorandum of Understanding	Must update signatures in 2019	Complete by March.
	Create an Annual Report		December 1, 2019
	<b>Meetings and Conferences</b>		
	Schedule NCWMA 6 monthly meetings	Post on NCWMA Website, Facebook and send an e-mail to partners at least a month before meeting Schedule at least one month prior to meeting using feedback of partners. Send out agenda to "Core" email list at least 4 days prior to the meeting. Record notes, type up, and distribute within two weeks after the meeting. Send to e-mail list and post on website.	January, March, May, July, September, November
	Partner meetings	Attend all Bayfield County Land Conservation meetings and those of Iron, Ashland and Douglas Counties at least once per year.	
		Attend all Bayfield County AIS meetings.	Four per year
	Conferences	Wisconsin CISMA Conference	April 2-4, Oshkosh
	<b>US Forest Service Great Lakes Restoration Initiative- Cooperative Weed Management Area Grant (UWFS-</b>		
	USFS GLRI CWMA Grant Management	Apply for a new grant agreement. Rober Lieberman, Linda Parker. Need Letters of Support in January. Develop a project for funding.	Due February 22nd.
		Maintain expense and budget records. Maintain matching funds. All funds must be spent by Sept. 30, 2019.	Annual update due in March. Final report due September 30.
	Reimbursement requests: January 2019 and September 30 2019.	January 2019 and September 2019	
<b>Funding</b>	<b>Weed Management Area-Private Forest Grant Program</b>		
	WMA-PFG; WMA18-0001	Funds for garlic mustard work in Mellen and Hurley.	Final Report due June 30, 2019
	WMA-PFG; WMA19-0002	Funds for treating knotweeds (on private forested properties).	Interim report due March 1
	WMA-PFG	Apply for additional funding	Application due April 1.
	DNR -GLRI-funds for Knotweed Control	Waiting on notification for funding (Feb 2019). Would include funds to pay to control all known sites of knotweed.	
	Sustain Our Great Lakes 2019	Fund garlic mustard work along the Bad River.	Pre-application due Feb 12.

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Education and Prevention	<b>Publicity</b>		
	NCWMA updates to e-mail list	Review of meetings, schedule of next meeting and upcoming events, links to important information, review of events.	At least twice per month
	Update NCWMA website (www.northwoodscwma.org)	Update with events, meeting minutes, newsletters, and invasive species information.	Ongoing
	Facebook page	Post events, newsletters, information about invasive species.	4 updates per month
	Flickr page: photos		Update annually.
	Brochure	Update and print new copies.	Spring 2019
	Newsletter (semi-annual)	Emailed to NCWMA email list: Changed to twice per year in September 2018.	Spring-Summer (April), Fall-Winter (October)
	News Releases	Send out at least 6 news releases to local papers	Focus species, events such as hand-pulling and Species ID Days.
	<b>Booths or Activities at Festivals and Fairs</b>		
	Birding and Nature Fest, NGLVC	Nature Walks with others to include teaching invasives hands-on. Ryan Brady (DNR); (715) 685-2933	5/18/18
	Native Plant Sale, Bayfield in Bloom	Booth	May
	Lake Superior Days, Superior (Douglas County)	Booth	7/20/19
	Junefest, Mercer (Iron County)	Booth	
	County Fairs: Unmanned display	Display, materials, activity. Team up with BC AIS, Superior Rivers .	Set up in Exposition Building
	National Public Lands Day, NGLVC	Short presentation and field work at NGLVC. Susan Nelson (USFS) (715) 685-9983;	September
	Bayfield Apple Fest, Bayfield (Bayfield Co)	Bayfield Chamber; Bayfield AIS, Superior Rivers Watershed Association.	Oct 4-6
	Student Science Research Symposium	7th Grades of Washburn, Drummond, Hurley, Lady of the Lake Schools.	10/11/19
	Invasive Species ID Days	NGLVC Friday 1-4 pm once per month. Speaker each month. Partners have displays about invasive species. September event after the NCWMA September meeting: Annual Picnic/Potluck	May, June, July, August
	<b>Trainings and Workshops</b>		
	Herbicide Use Training	Lee Shambeau	March or April?
	Invasive Species Field Day with IPAW	Anne Pearce-	
	ROW Maintenance Crew Training	Planning meeting Feb 1st.	Four workshops in March-May

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Education and Prevention	Invasive Species Awareness Week		
	Presentations to communities/community groups	Ashland, Bayfield, Washburn, Mellen, Superior, Hurley and Montreal	March and April?
	Boat Wash		
	Portable Decontamination Boat Wash	Create position description. Actively recruit at local colleges: UW Superior, Northland, Indianhead Technical College, GCC.	
		Interview and assist training interns	
		Dewinterize and winterize boat wash. Repair and upkeep as needed.	
Supervise interns with Andy Teal (Bayfiled AIS			
Management and Control	Garlic Mustard		
	Garlic mustard pull days (Mellen)	Contact landowners; Invite volunteers; Send out news release and flyers. Contacts. Colleen Matula (715-274-4138); Steve Garske; Sarah Johnson; Roger and Sue Jaeger	Contact landowners and volunteers in April. Handpulling for one week in May (13 to 17?)
	Garlic mustard pull days (Hurley)	Contact landowners; Invite volunteers; Send out news release and flyers. Contacts:Colleen Matula (715-274-4138); Steve Garske; Heather Palmquist; Zach Wilson; Ian Shackelford	May 15, May 22, June 7, June 8.
	Ashland garlic mustard sites	City of Ashland property - Sara Hudson. WATERS group .	May
	Washburn WWTP garlic mustard event	Gayla Salmi, Washburn Public Works Director <dpw@cityofwashburn.org> Community event to pull GM, see the Phragmites, take WWTP tour.	May
	Superior hand-pulling	Contact landowners (two public and one private).	May or Early June
	Iron County hand-pulling	Mercer area. Work with Zach Wilson.	May
	PL/LS beetle collections	GLIFWC; county AIS coordinators	One day July
	Teasel monitoring and control	Team up with GLIFWC.	

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Management and Control	<b>Knotweed</b>		
	Contact landowners to obtain hold harmless permission forms to treat	Knotweed grant through DNR will fund to the end of March. Contact many garlic mustard landowners before hand-pulling.	March through May.
	Obtain pesticides appropriate for conditions and species.		Spring 2019
	Knotweed knockouts (Bayfield County)	Work with Andy Teal (Bayfield County AIS) and Colleen Matula	Ten days (June-Sept)
	Knotweed knockouts (Iron County)	Work with Zach Wilson and Colleen Matula	Three days (June-Sept)
	Knotweed knockouts (Douglas County)	Work with Colleen Matula.	Three days (June-Sept)
	Knotweed knockouts (Ashland County)	Work with MaryJo Gingras.	Two days (June-Sept)
	<b>Other species</b>		
	Purple Loosestrife	Beetle surveys	May
	Teasel	Port Wing	July
	Wild parsnip	Highway 77	June
	Giant hogweed	Hurley	June